



# SHRI MOTI SMRITI INSTITUTE OF TECHNOLOGY

Adalurtaj Kailsa Road Amroha- 244221.

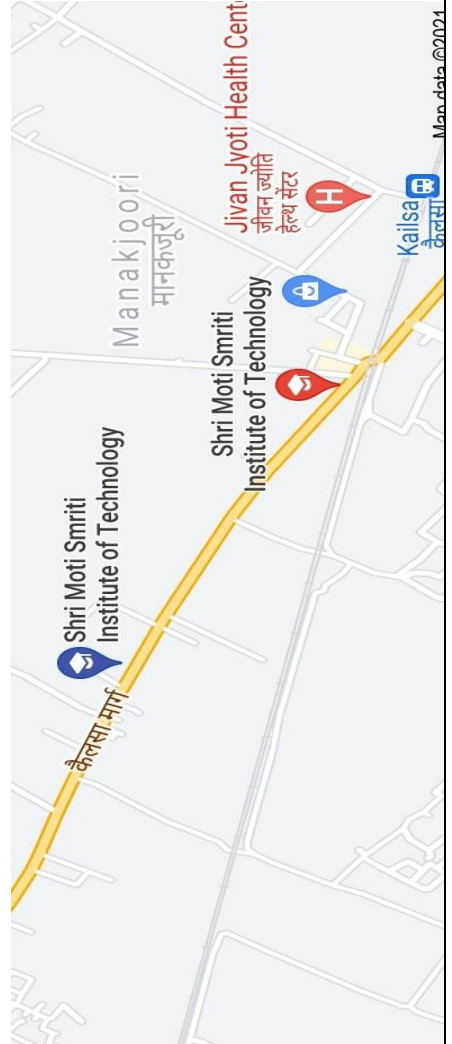
Phone No. 9756518576 ,Website : [www.smsit.net](http://www.smsit.net) , Email : [smsit2015@gmail.com](mailto:smsit2015@gmail.com)

## MANDATORY DISCLOSURE(2021-22)

### DIPLOMA IN ENGINEERING & TECHNOLOGY

<b>Mandatory Disclosure UPDATED ON</b>	<b>1<sup>st</sup> FEBRUARY, 2021</b>
<b>AICTE File No.</b>	<b>F.NO. 740-89-007/E/RC/95/(161/TMDE-1963)</b>
<b>Current Application No.</b>	<b>Northern - 1-9317554340</b>
<b>Date &amp; Period of last approval</b>	<b>11-08-2020 &amp; Period 2020-2021</b> <b>F.No. Northern/1-7013456417/2020/EOA</b>

### 1- NAME OF THE INSTITUTION

Name of Institute	<b>Shri Moti Smriti Institute of Technology</b>	
Address	Adalurtaj ,Kailsa Road , Amroha , UP - 244221.	
Village	<b>Adalpurtaaj</b>	
State	<b>Uttar Pradesh</b>	
District	<b>Amroha</b>	
Pin code	<b>244221</b>	
Phone Nos. with STD code	<b>25922</b>	
Fax No.	--	
E-mail	<a href="mailto:Smsit2015@gmail.com">Smsit2015@gmail.com</a>	
Web-site	<a href="http://www.smsit.net">www.smsit.net</a>	
Nearest Railway station & Distance.	<b>Amroha Station</b>	
Nearest Airport & Distance	<b>Delhi</b>	
Longitude & Latitude	<b>Longitude 78° 54'466" E</b> <b>Latitude 28° 88'115" N</b>	
Office/Academic Hours at the Institution	<b>09:00 a.m. to 4:00 p.m.</b>	
Type of Institution	<b>Private</b>	
Category of the Institution	<b>General</b>	

## 2- Name and address of the Society

Name of the Organization Running the Institution	SHRI MOTI SMRITI SHIKSHA EVAM WELFARE SOCIETY
Type of the Organization	<b>Society</b>
Address of the Organization	<b>E-281 Ravikhand Shrada Nagar Lucknow .</b>
Registered with	OFFICE OF DY. REGISTRAR OF FIRMS & SOCIETIES, LUCKNOW
Registration date	<b>19<sup>th</sup> Nov. 2011</b>
Website of the Organization	<a href="http://www.smssws.in">www.smssws.in</a>

## 3- NAME OF THE PRINCIPAL

Name of Principal	<b>Amit Kumar</b>
Exact Designation	<b>Principal</b>
Phone Number with STD Code	<b>9756518576</b>
E-mail	<a href="mailto:er.amitkumar95@gmail.com">er.amitkumar95@gmail.com</a>
Highest Degree	<b>Ph.D, M.Tech</b>
Field of Specialization	<b>Mechanical</b>

## 4- Name of the affiliating University and Board .

Name of the affiliating / Board	<b>Uttar Pradesh Board of Technical Education</b>
Address	Gurugovind Singh Marg,Bans Mandi Xing, Charbagh,Lucknow
Website	<a href="http://www.bteup.ac.in">www.bteup.ac.in</a>
Latest affiliation period	<b>is given for a period 2015-2021</b>

## 5- GOVERNANCE

- **Member of the Board and their brief background .**

<b>Representative</b>	<b>Membership</b>	<b>Name</b>
<b>Representatives of Shri Moti Smriti Shiksha Evam Welfare Society</b>	Memeber	Shri Rajkumar Arun, Chairman Shri Poonam Arun , Manager Shri Saurabh Arun , Memeber Smt. Saroj Devi , Member Mrs . Surbhi Arun
<b>Representative of the State Government</b>	Memeber	Rashmi Sonker , Joint Secretary of Board of Technical Education, Utter Pradesh

<b>Representative of Central Government</b>	Memeber	Dr. M.K. Tiwari, Regional Officer Director,All India Council for Technical Education (Northern Region)
<b>Representative of Institute Faculty</b>	Memeber	Mr. Kavinder Singh
<b>Representative of Student</b>	Memeber	Km. Pooja
<b>Representative of Industry</b>	Memeber	S. C. Saini
<b>Secretary-Principal</b>	Memeber	Er. Amit Kumar

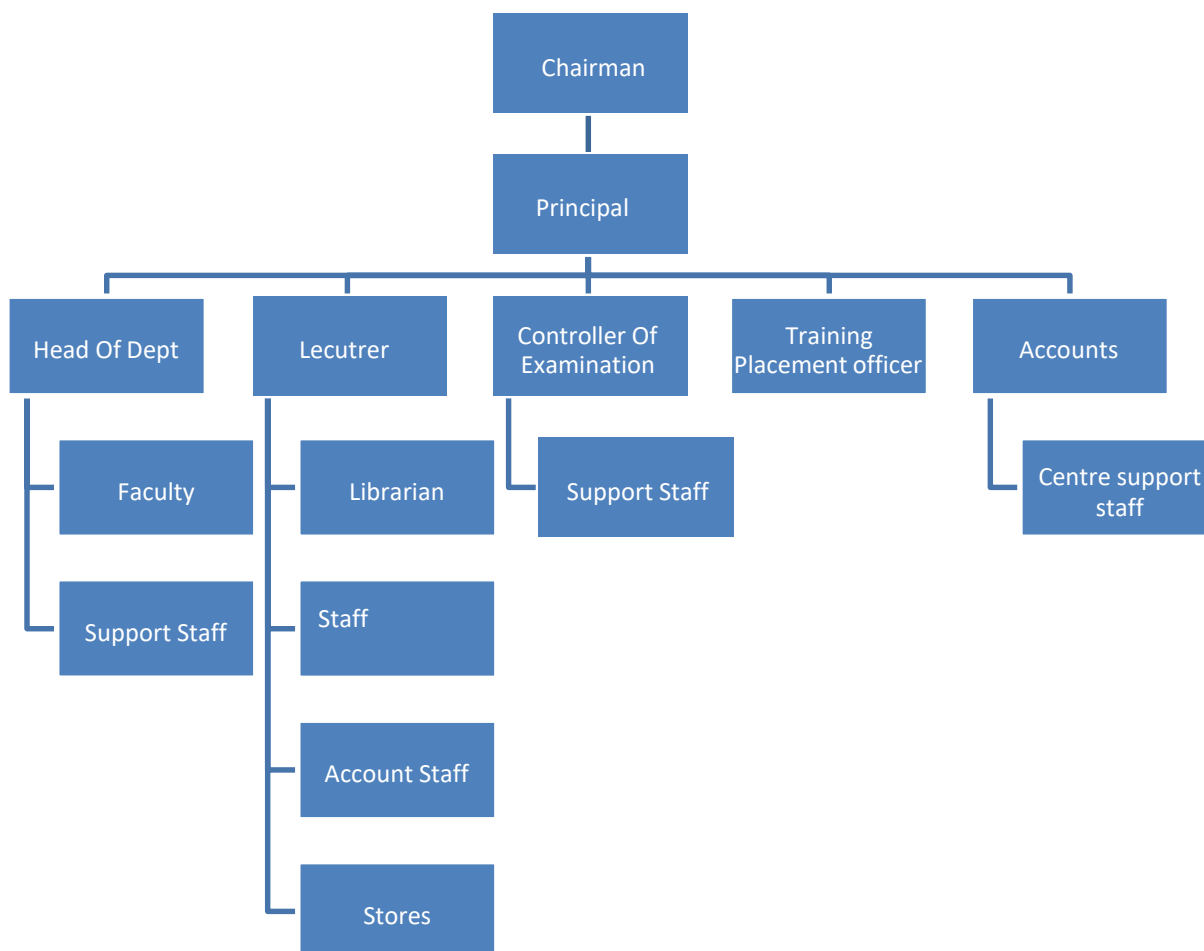
• **Board of academic advisory Body**

**BOARD OF STUDIES (2020-21)**

<b>Representative nominated by Managing Council –Chairman</b>	<b>One</b>	<b>Rajkumar Arun</b>
<b>Representative from SHRI MOTI SMRITI SHIKSHA EVAM WELFARE SOCIETY</b>	<b>One</b>	<b>Poonam Arun</b>
<b>Principal of SMSIT Polytechnic</b>	<b>One</b>	<b>Dr. Amit Kumar</b>
<b>Nominee of U.P. State Board of Technical Education</b>	<b>One</b>	<b>Rashmi Sonker</b>
<b>Head of Department of each Programme</b>	<b>-</b>	<ol style="list-style-type: none"> <li>1. <b>Shri Saurabh Arun Head,Civil Engg.Deptt.</b></li> <li>2. <b>Shri Asif Ali Head Mechanical Automobile</b></li> <li>3. <b>Shri Sanjeev Kumar, Mechanical Production Engg.Deptt.</b></li> <li>4. <b>Shri Mohammad Umar Head,Electrical Engg.Deptt.</b></li> <li>5. <b>Shri Manoj Kumar, Head,Computer Engg.Deptt.</b></li> </ol>
<b>Secretary &amp; Convener BOS</b>		<b>Shri Kavinder Singh</b>

- **ORGANISATIONAL CHART AND PROCESS**

**SMSIT POLYTECHNIC**



➤ **PROCESSES**

- **Admission Process :-**

As per **Joint Entrance Examination UP.** notification and **U.P.B.T.E. Norms.**

- **Academic Process :-**

The details of Academic /Examination Processes is available on [www.bteup.ac.in](http://www.bteup.ac.in)

☐ **Guidance and Counseling Process :-**

Students have Guidance & Counseling for selecting Elective Courses, Admission Process, Examination Process, Training & Placement, Projects & Seminars by the HOD and Faculty.

- **Students Feedback on institutional Governance :-**

1. The Student Association is the main channel for the feedback on Governance. There is a formal procedure forming an integral part of students performance evaluation of faculty.
2. Formal and Informal meetings of Faculty of Department result in faculty views conveyed to Heads of Department who is in discuss with Principal. The student association members meet at regular intervals and Plans out activities of students interest and makes suggestion to Principal.

• **Grievance Redressal Mechanism for faculty, staff and students :-**

S. No.	Name of Member	Designation	Membership
1	Amit Kumar	Principal	Director
2	Uraib Ahmad	Lecturer of Electrical Dept	Memeber
4	Richika Sagar	Lecturer of Computer Science	Memeber
5	Mohammad Umar	Lecuturer of Electrical Dept.	Memeber
6	Pooja	Student	Memeber

**RESPONSIBILITY FOR REDRESSAL**

1. The final responsibility for grievance Redressal rests with the director of the college.
2. The college expects that grievance Redressal be time bound and result oriented. Every grievance is expected to be resolved within a reasonably period.
3. The grievance Redressal cell of the college shall monitor status and progress of grievance Redressal and shall furnish report on grievance Redressal position to the director. Powers In case of any grievance the members of the cell are empowered to sort out the problems at their level through discussion with students. In case the members fail to find out any solution then the matter is referred to the director for final commitment on the matter. Considering the nature and depth of the grievances due inquiry is made by the members of the cell and through personal discussion the matter is solved. If anybody is found to be guilty for any kind of nuisance he or she is given punishment with due consideration with the director. The nature of punishment, information to the police(if situation arises for so) and expelling from the college as per the rule of the institute.

Exclusions:

• **Establishment of anti Ragging Committee.**

**Function:**

- To build self-esteem & dignity among girl students & ladies faculty member.
- To offer services such as counseling, legal aid in case of atrocities against women.
- To creates awareness regarding women rights.
- To arrange programs regarding health, personality development etc.
- To avoid and prohibit sexual harassment at workplace

**Procedure:**

- The member Secretary, in consultation with the Chairman of the Committee, shall prepare a provisional agenda for meeting.
- It shall be circulated to all Members of the Committee two days before meeting.
- All the decisions should be taken on the basis of majority.

**The tenure of the members shall be Three years**

**Frequency of Meeting:**

**The committee shall meet at least two times a year.**

**Quorum:**

**One-third members shall constitute the quorum. If the meeting is adjourned because of quorum, no quorum shall be required for such meeting after 15**

minutes.

### Committee Members:

Sr. No.	Name of Member	Designation	
1	Mr. Amit Kumar	Chairman	Director- Chairperson
2	Mr. Uraib Ahmed	Member	HOD of EE
3	Mr. Mohd. Umar	Member	Senior faculty
4	Mr. Kavinder Singh	Member	Lecturer

### • Establishment of online grievance Redressal mechanism.

#### Functions:

- Examine and enquire the student(s) and staff involved in malpractice.
- Decide the punishment depending upon the gravity of the offence. Appeal to the director
- It shall take care of the inputs received from students, observers and staff regarding indiscipline, ragging and sexual harassment activities of the student.
- Anti ragging is one of the important and mandatory function of the committee. The committee shall look into the ragging cases. It should counsel the students for anti ragging and follow the principle of preventive actions. In addition, student committees shall be formed for anti ragging and some of the parents shall also be involved in helping the institute to avoid ragging.
- Avoiding sexual harassment in the Institute is other important and mandatory function of the committee .The committee shall try to prevent cases of sexual harassment in the institute.

### Constitution:

Chairman:	Director
Members:	COE Concerned HOD Students Council Two Nominated Members One Nominated women Member
Member Secretary	Dean (Student Development)

### Procedure:

- All complaints regarding malpractices in internal assessment tests and Semester-End Examinations should be referred to the Chairman of the committee.
- Any action on the part of candidate at an examination trying to get undue advantage in the performance at examinations or trying to help another, or derive the same through unfair means is punishable according to the gravity of the offence.
- The involvement of the Staff, who are in charge of conducting examinations, valuing examination papers and preparing/keeping records of documents relating to the examinations, in such acts (inclusive of providing incorrect or misleading information) that infringe upon the course of natural justice to one and all concerned at the examination shall be viewed seriously and recommended for award of appropriate punishment after thorough enquiry.

- The Director shall take necessary action as per the recommendations of the committee.
- Student or staff shall forward the written complaints to member secretary.
- All complaints shall be investigated and all enquiries relating to misconduct of the students shall be presented to the committee.
- If nature of complaint is not severe, students can be counseled.
- If nature of complaint is severe, to check the severity of the complaint, GRC may form a subcommittee.
- Enquiry shall be done by sub-committee and enquiry report shall be forwarded to GRC.
- Committee shall give appropriate punishment on the basis of severity of the misconduct.

#### Tenure:

**The tenure of the nominated members shall be three years.**

#### Frequency of Meeting:

**The Committee shall meet as and when required or twice in a year.**

#### Committee Members:

Sr. No.	Name of Member	Designation	
1	Amit Kumar	Principal	Director
2	Uraib Ahmad	Lecturer of Electrical Dept	Memeber
4	Richika Sagar	Lecturer of Computer Science	Memeber
5	Mohammad Umar	Lecuturer of Electrical Dept.	Memeber
6	Pooja	Student	Memeber

#### • Establishment of Internal Complaint Committee (ICC) -

In terms of the Sexual Harassment of Women at Workplace (prevention, Prohibition, Redressal ) Act , 2013, with a view to provide protection against sexual harassment of women at workplace and for the prtevention and redressal of complaints of sexual harassment and for matters connected therewith or incidental there to , the internal complaints Committee comprising the following members is hereby constituted in respect of Shri Moti Smriti Institute of Technology .

#### Committee Members:

S. No.	Name of Member	Designation	Profession
1	Mohd. Umar	HOD of Electrical Dept.	Chairperson
2	Uraib Ahmad	Teaching Faculty	Member
3	Radhika	NonTeaching	Member
4	Kavinder Singh	Teaching Faculty	Member
5	Manoj Kumar	Non Teaching Faculty	Member
6	Pooja	Student	Member
7	Mohit Kumar	Student	Member
8	Amit Kumar	Student	Member

The Complaints Committee shall function for a period of the years and shall be responsible for redressal of the committee made by the victim and ensure time bound treatment of the complaints as provided in the Act.

#### • Establishment of Committee for SC/ ST

##### Funtion –

Scheduled Castes and Scheduled Tribes have been identified as the two most backward groups of Indian Society. They include all such castes, races or tribes, which have been declared as scheduled castes and scheduled tribes by the Constitution of India under the provisions of Article 341 and 342 of the Constitution of India. Scheduled Castes generally represent those communities, which have suffered from the stigma of untouchability in one form or the other. Scheduled Tribes are generally those who have been living in seclusion in hills and forests, more or less untouched by modern civilization and development.

Committee comprising the following members is hereby constituted in respect of Shri Moti Smriti Institute of Technology .

S. No.	Name of Member	Designation	Profession
1	Mohd. Umar	HOD of Electrical Deptt.	Chairperson
2	Uraib Ahmad	Teaching Faculty	Member
3	Kajal Chaoudhary	Administration	Member
4	Kavinder Singh	Teaching Faculty	Member

• **Internal Quality Assurance Cell .**

**Functions:**

- To envisage the profiles of UG/PG and PhD pass outs of the Institutes
- To define and modify, if necessary, the performance indicators of Teaching – Learning process.
- To conduct quality audits of Teaching – Learning process and profile of students.
- To propose guidelines to Head of Departments for the accreditation and other quality audits.
- To give inputs of all such audits to Deans and PIC's for further action.

**Constitution:**

Chairman:	Dean, Quality Assurance
Members:	Three Faculties from Institute nominated by Hon. Director

**Frequency of Meeting:**

**Once in a semester (Preferably in the First Month)**

**Members:**

Sr. No.	Name of Member	Designation	
1	Rajkumar Arun	Chairman	Dean Quality Assurance
2	Amit Kumar	Member	Nominated by Director
3	Saurabh Arun	Member	
4	Kajal Chaoudhary	Member Secretary	

## 6- PROGRAMMES

• **Name of the Programmes /Courses approved by the AICTE**

S.No.	Name of Dept.	Name of Program
1	Diploma	Mechanical Engineering Automobile
2	Diploma	Mechanical Engineering Production
3	Diploma	Civil Engineering
4	Diploma	Electrical Engineering
5	Diploma	Computer Science and Engineering

• **Name of programmes Accredited by NBA**

A- Total Number of Course

B- No. of course for which applied for accreditation

C- Status of Accreditation – preliminary / applied for SAR and Results awaited .



S. No.	Name of the Department	Name of the Program	Year of 1 <sup>st</sup> Accreditation	SAR Status	Result
1.	Diploma	Mechanical Engineering Automobile	Applying first time	SAR Uploaded on NBA	Awaited
2.	Diploma	Mechanical Engineering Production	Applying first time	SAR Uploaded on NBA	Awaited
3	Diploma	Civil Engineering	Applying first time	SAR Uploaded on NBA	Awaited
4	Diploma	Electrical Engineering	Applying first time	SAR Uploaded on NBA	Awaited
5	Diploma	Computer Science and Engineering	Applying first time	SAR Uploaded on NBA	Awaited

## 7- Faculty

Branch wise list faculty members(with Designation., Qualification & Experience )

S. No.	Name	Qualification	Area of Specialization	Designation	Status	Experience	
						Teaching	Research
1	Amit Kumar	P.hd	Mechanical	Principal	Permanent	7	0
2	RAJEEV KUMAR	B.TECH	CIVIL ENG.	Lecturer	Permanent	2	0
3	ASHAWANI KUMAR	B.TECH	CIVIL ENG.	Lecturer	Permanent	3	0
4	SHASHANK TYAGI	B.TECH	CIVIL ENG.	Lecturer	Permanent	4	0
5	SAURABH ARUN	B.TECH	CIVIL ENG.	Lecturer	Permanent	3	0
<b>Mechanical ( Automobile + Production)</b>							
7	ASIF ALI	B.TECH	ME Engg.	Lecturer	Permanent	3	0
8	AMIT SINGH	B.TECH	ME ENG.	Lecturer	Permanent	3	0
9	UPDESH KUMAR	B.TECH	ME ENG.	Lecturer	Permanent	3	0
10	VINEET KUMAR	B.TECH	ME ENG.	Lecturer	Permanent	3	0
11	ASIF ALI	B.TECH	ME ENG.	Lecturer	Permanent	4	0
12	SANJEEV KUMAR	M.TECH	ME ENG.	Lecturer	Permanent	4	0
13	RAVI KUMAR	B.TECH	ME ENG.	Lecturer	Permanent	3	0
14	HARSH SAHU	B.TECH	ME ENG.	Lecturer	Permanent	3	0
	HARSDEEP KUMAR	B.Tech	ME Engg.	Lecturer	Permanent	3	0
<b>Electrical Engineering</b>							
15	YUSUF	B.TECH	EE ENG.	Lecturer	Permanent	3	0
16	MOHAMMAD UMAR	B.TECH	EE ENG.	Lecturer	Permanent	3	0
17	URAIB AHMAD	B.TECH	EE ENG.	Lecturer	Permanent	3	0
18	MONU KUMAR	B.TECH	EE ENG.	Lecturer	Permanent	3	0
<b>Computer Science</b>							
19	RADHIKA	M. Com.	CS ENG.	Lecturer	Permanent	3	0
20	MANOJ KUMAR	B.TECH	CS ENG.	Lecturer	Permanent	3	0
21	RICHIKA SAGAR	B.TECH	CS ENG.	Lecturer	Permanent	3	0
22	POOJA	B.TECH	CS ENG.	Lecturer	Permanent	3	0
23	MOHIT KUMAR	B.TECH	CS ENG.	Lecturer	Permanent	4	0
<b>Applied Science</b>							
24	DHARMENDRA KUMAR	B.S.C	APP. PHY.	Lecturer	Permanent	3	0
25	DEEPAK KUMAR	M.S.C	APP. MATH.	Lecturer	Permanent	3	0
26	SURESH KUMAR	B.TECH	COMM.ENG.	Lecturer	Permanent	3	0
27	KAJAL CHAUDHARY	M.S.C	APP. MATH	Lecturer	Permanent	3	0
28	KAVINDRA SINGH	B.S.C	APP. PHY.	Lecturer	Permanent	3	0
29	ROHIT KUMAR	B.S.C	APP. CHEM.	Lecturer	Permanent	3	0
30	VIKAS KUMAR	B.S.C	APP. CHEM.	Lecturer	Permanent	3	0

**8- PROFILE OF PRINCIPAL WITH QUALIFICATIONS, TOTAL EXPERIENCE, AGE AND DURATION OF EMPLOYMENT AT THE INSTITUTE CONCERNED**

Sr. No.	Particulars			
1	Name	Dr. Amit Kumar		
2	Designation	Principal		
3	Department	Mechanical		
4	Date of Joining the Institution	05/02/2015		
5	Qualifications with Class / Grade	B.Tech (Mechanical), M.Tech (Mechanical), Ph.D (Mechanical)		
6	Area of Specialization	Mechanical		
7	Total Experience in Years	Teaching	Industry	Research
		7 Year	--	--
8	Paper Published	National	International	
		02	01	
9	Papers Presented in Conferences	National	International	
		01	02	
10	PhD Guide? Give field & University	----	----	



## 9- Fee

Sr. No.	Particulars			
1.	Admission	General		
2	Entrance test / admission criteria	Merit Basis and JEECUP Entrance Examination		
		(2020-2021)	(2019-2020)	(2018-2019)
3	Fees in rupees	30150	30150	30150
4	Admission Calendar	-----		
5	PIO quota	-----		
<p>(a) Fees for Courses – As per State Govt. Norms            (b) For Unaided Course - As decided by Fees Regulating Authority and Revised fromtime to time            (c) Approved fees for the year 2020-2021 for Un-aided Courses is 30150/- (likely to berevised)</p>				
<p><b>Schedule for Payment of Fees</b>            (a) For First year students – At the Time of Admission            (b) For Odd Term Students – In the month of June Every year            (c) For Even Term Students – In the month of December Every year</p> <p><b>TFWS/Scholarships /Freeship– As per Govt. Rules</b></p>				

## 10- Admission

### Counselling based Admission

- **Registration** - In order to get admission into any polytechnic programme, candidates are required to fill and submit the application form released by the concerned authorities within the specified dates. While filling out the application form, candidates have to provide some basic details such as personal details, academic details, & contact details and upload required documents such as photograph and signature. During the application process, candidates will also be required to make a payment of the application fee. It should be noted that the application form will be different for each polytechnic course.
- **Issue of admit card** - There are many state polytechnic entrance exams that are conducted for admission to the polytechnic courses offered by the participating institutes of the state. The authorities will release the admit card for all the candidates who will register within the specified dates. The admit card will contain all the details regarding the exam day such as candidate's name, exam date, exam time, allotted exam centre, and exam day instructions.
- **Entrance exam** - The concerned authorities conduct their respective entrance exams as per the schedule.
- **Declaration of result** - After the examination, the authorities declare the result of the entrance exam. Only those candidates who will qualify the entrance exam will be eligible for admission.
- **Counselling Process** - Candidates who will qualify the entrance examination will be called to participate in the counselling process. After the counselling, the authorities will allot seats to the candidates on the basis of merit, preference, and availability of seats.

## 11- Library

No. of Tiles	Total Volumes
925	5650

## Newspapers

Daily nine (4) newspaper of which five (3) are Hindi and four (1) are English.

## Internet

Available bandwidth

Fiber optic network is used for the internet.

Free, unlimited access to internet for all stakeholders inside the campus

Name of Internet Provider	Airtel
Available Bandwidth	20 MBPS

Wi- Fi availability

Yes

Wi-Fi Availability	by excess points
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Internet access in labs, classrooms, library and offices of all department

Available – Yes

## (XI) Infrastructural information

### ➤ Classroom/Tutorial Room Facilities



### ➤ Laboratory / Workshop details







➤ Library facilities





<b>(XII)</b> Boys Hostel	Yes
Girls Hostel	NO
Medical & other Facilities at Hostel	Yes
<b>(XIII)</b> Student Activity Body	Yes
Cultural activities	Yes
Sports activities	Yes
Literary activities	Yes
Magazine / Newsletter	Yes
Technical activities / Tech. Fest	Yes
Industrial Visit / Tours	Yes
Alumni activities	Yes
<b>(XIV)</b> Name of the Information Officer for RTI	Mr. Kavinder Singh
Designation	Registrar,
Phone number	8192886476
Email	<a href="mailto:smsit2015@gmail.com">smsit2015@gmail.com</a>

  
 PRINCIPAL  
 SHRI MOTI SMRITI  
 Institute of Technology  
 Adalpur Taj, Distt.-Amroha

**PRINCIPAL**